

Graduation & Employment Assistance

MISSION

Mission: It is our goal to prepare our students for the workforce and changes in industry by providing education and training for the fields Basic Esthetics, Master Esthetics or Esthetics Instructor and to prepare students to sit for the state board examination and to become licensed and working in their chosen profession.

GRADUATION REQUIREMENTS

In order for students to receive graduate status and receive a diploma, they must have taken and passed all practical and theory exams for online topics, completed all contracted hours, and performed all of their service requirements by the program completion date. A grade point average of 75% or higher is required to graduate from the program. Tuition and fees must have been paid in full. All payments must be paid in full prior to the school releasing any transcripts or diplomas or verification of training for licensure or other documents. 85% on all parts of finals are required.

For ability to examine paperwork to be released, (paperwork enables the student to sit for state board examination), a score of 85% or greater must be achieved on the school's written and practical mock state board exams as well as having met all other financial and graduation requirements. Signup for the exams must be done with the appropriate staff. The school requires that payments must be paid in full prior to the school releasing any school documents, official transcripts, certificates of completion, or verification of training paperwork to enable the student to sit for the state board examination. Transcripts will be released providing that all payments have been met. Transcripts will note graduation date or last date of attendance if the student has not graduated.

STUDENT TRACKING AFTER GRADUATION

The Student agrees to provide the school with information regarding the student's employment immediately after graduation, at six months after graduation and one year after graduation via email to the registrar. Information should include: Name of business, address, number and contact at the place of employment. The school will contact students or employers via email or social media to also track employment.

EMPLOYMENT ASSISTANCE

Job and career placement assistance is available to any graduate who has successfully graduated. The school cannot and does not promise or guarantee employment to anyone. The school maintains a list of potential employers and the names of resources with additional information on job listings.

LICENSING REQUIREMENTS AND RECIPROCITY

To become licensed to practice esthetics in Virginia, students must complete state mandated training and pass the Virginia Esthetics licensure examination. Students are responsible for any fees associated with the state board examination and licensure. The entity responsible for state board examinations is PCSHQ.com. Students must use this site to register for the examination and develop a username and password and upload a photo and the required DPOR forms & applications and pay the required fees. On the above listed website you will find the following:

- Candidate Information Bulletin - that provides the supplies needed for your state board examination, site conduct at the testing center, policies and procedures and fees for the examination, theory and practical subject for which you are responsible. Students must assemble their kit in the required format with the required supplies and demonstrate practical skills as well as pass a theory examination.
- Practical test scripts.
- Exam location & Exam Dates.
- DPOR forms & application.

