

COMPUTER & INTERNET REQUIREMENTS:

Live & Online Class Computer Requirements

Live class computer requirements: Students will be required to have headphones and a lap top meeting the online system requirements listed below.

TELECOMMUNICATIONS ACTIVITIES STATEMENT:

Some of our programs use live and online combination hybrid formats to allow flexibility for the student.

The portion of the programs that may be offered via distance education will be theory based.

ONLINE CLASS REQUIREMENTS & ONLINE SYSTEM TRAINING

Students are expected to have access to a computer, printer/scanner, computer with video camera and the internet. They will also need to be able to successfully complete the online class section of their program. Students need ability to access ZOOM or similar platform.

Online classes will use the online platform. Online classes will be offered as asynchronous and may have synchronous components and will support regular substantive interaction between the students and the instructor. Students will have access to the online instructor Matt by phone or by email throughout the week during normal business hours of Monday through Sunday 9am to 5:30 pm, unless the online platform is closed for the day.

Students are provided training related to online classes during "intro to online class". Demonstration of minimum computer skills through prior coursework or during orientation such as logging into our online system and navigating freely must be observed in order for the student to meet the criteria to participate in online classes. The training provided in orientation will provide a student sufficient skills to be able to participate in online classes freely.

SYSTEM REQUIREMENTS

Your computer system needs to meet the following minimum requirements:

1. Operating system: Windows XP or higher for PCs; OS X 10.5 or higher for Macs

2. Computer minimum configuration:

2GB of RAM

1 GB of free disk space

DSL or cable connection to the internet.

Web browser (Mozilla Firefox is highly recommended)

Sound card with speakers & must have headphones

Printer & Scanner, laptop computer with video camera

JavaScript must be enabled.

Cookies must be enabled.

Pop-up blocker is turned off.

3. Internet connection: DSL or cable connection to the internet.

4. Browser Requirements:

Mozilla Firefox works best with Moodle. Other browsers such as Internet Explorer or Safari may be used, but may not support all functionalities in Moodle, such as online quizzes and the HTML editor.

All browsers should have JavaScript, Cookies, and Pop-ups enabled (do not block Pop-ups).

5. Software Recommendations (Click the links below to download these applications if they are not already installed on your computer)

Mozilla Firefox

Adobe Acrobat Reader

Adobe Flash

Adobe Shockwave

Microsoft Word, ZOOM and other apps as required by instructor.

6. All large file PDF submissions must be compressed prior to emailing using or a similar software.